

More details  
available at

[www.buchmesse.de/litag](http://www.buchmesse.de/litag)

# Registration Literary Agents & Scouts Centre (LitAg)

1 Registration Form for Literary Agents and Scouts



10-14 October 2018  
**FRANKFURTER  
BUCHMESSE**  
Guest of Honour Georgia

Company name: \_\_\_\_\_ Customer no.: \_\_\_\_\_

L

## Data registered for 2017

Please enter your changes in the right-hand column!

Number of tables:

Table number:

Number of shelving units (see price list):

## Registration data for 2018 – enter changes only

All data for which no changes have been entered will be carried forward from 2017.

Number of tables:

Preferred table number:

Number of shelving units (see price list):

## Participant information requests discontinued:

Starting in 2018, you will be able to book your personalised tickets electronically. As a result, we will no longer need the number and names of additional participants at your table. Please remember that each booked table includes a complimentary personalized ticket. You will receive detailed information on how to book your tickets online in 2018.

Company name for table sign/table plan: \_\_\_\_\_

Alphabetical keyword for table plan: \_\_\_\_\_

## Helpful tips for filling out this form

- ✓ Signature: Please don't forget to sign this form on the last page **4**.
- ✓ VAT: You might qualify for VAT exemption. More on page **2**.
- ✓ Marketing fee: The Marketing fee is obligatory. More at [www.book-fair.com/marketing\\_fbf](http://www.book-fair.com/marketing_fbf).
- ✓ Deadline for Catalogue entry: 30 June 2018.
- ✓ Your sales manager Riky Stock, based in our Frankfurt Book Fair New York office ([rikystock@book-fair.com](mailto:rikystock@book-fair.com)), and your sales support Guoying Zhu, based in Frankfurt ([zhu@book-fair.com](mailto:zhu@book-fair.com)) are here to help you.



**2** Company address

Company name: \_\_\_\_\_ Customer no.: \_\_\_\_\_

L

**Data registered for 2017**

Please enter your changes in the right-hand column!

**Company address:**

Correspondence in: German English

**Registration data for 2018 – enter changes only**

All data for which no changes have been entered will be carried forward from 2017.

**Company address:**

Correspondence in: German English

Company name: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode | Town: \_\_\_\_\_

PO Box: \_\_\_\_\_

PO Box postcode | Town: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Internet address: \_\_\_\_\_

VAT no.: \_\_\_\_\_

**For companies from outside Germany:**

Subject to certain conditions we can issue invoices without VAT to exhibitors from outside Germany, if they are companies with commercial operations.

Please select one of the following options so that we can assess whether this is possible in your case:

With this registration, we confirm that the exhibiting company is based in an EU member state and is registered under the VAT identification number stated.

As a commercial company with headquarters outside the EU, we enclose with this registration proof of our company status as issued by the relevant authority.

We will send the proof of our company status to [vat@book-fair.com](mailto:vat@book-fair.com) as soon as possible.

The exhibiting company does not operate commercially (as defined under German VAT laws) and is therefore not entitled to the above-mentioned assessment.

For more information, please visit [www.book-fair.com/vat](http://www.book-fair.com/vat).

**Contact person:** Ms Mr

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Contact person:** Ms Mr

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

All the documents and information relevant to your appearance at the Frankfurter Buchmesse 2018 will be delivered to the contact person named here (except when an alternative mailing address is given).

**3 Different addresses (if required)**

Company name: \_\_\_\_\_ Customer no.: \_\_\_\_\_

**L**

**Data registered for 2017**

Please enter your changes in the right-hand column.

**Mailing address:**

Correspondence in: German English

**Contact person:** Ms Mr

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Registration data for 2018 – enter changes only**

All data for which no changes have been entered will be carried forward from 2017.

**Mailing address:**

Correspondence in: German English

Company name: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode | Town: \_\_\_\_\_

PO Box: \_\_\_\_\_

PO Box postcode | Town: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Contact person:** Ms Mr

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

All documents and information relevant to your visit to the Frankfurter Buchmesse 2018 will be delivered to the contact person named in your mailing address.

**Invoice address:**

Correspondence in: German English

**Contact person:** Ms Mr

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Invoice address:**

Correspondence in: German English

Company name: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode | Town: \_\_\_\_\_

PO Box: \_\_\_\_\_

PO Box postcode | Town: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

VAT no. (if inclusion required on invoice): \_\_\_\_\_

**Contact person:** Ms Mr

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Company profile in the Catalogue

The company Neureuter will compile all Catalogue entries for 2018. You will soon receive an e-mail with all the necessary information.

**NEUREUTER FAIR MEDIA GmbH**  
Messe-Allee 2 | 04356 Leipzig, Germany  
Phone: +49 341 678-27782 | Fax: +49 341 678-27788  
E-mail: [neureuter@book-fair.com](mailto:neureuter@book-fair.com)

This registration constitutes our acceptance of all stipulations included in the Terms & Conditions for collective stands and work centres at the Frankfurter Buchmesse 2018. In the case of a lost key, we agree to pay a fee of 30 euros per key.

Company name

Name

Date

Signature

Please return to: Frankfurter Buchmesse GmbH | Braubachstrasse 16 | 60311 Frankfurt am Main | Germany | Fax: +49 (0) 69 2102-277 | E-mail: [servicecenter@book-fair.com](mailto:servicecenter@book-fair.com)

Only valid with **1** Registration participation